



## City of Ashland Community Development Block Grant Program Year 2021 Action Plan Substantial Amendment 1

The City of Ashland is a Community Development Block Grant (CDBG) recipient through the Department of Housing & Urban Development. The Program Year 2021 CDBG Action Plan state the goals and objectives of the City and lists projects proposed for the community. Activities under this program will predominately benefit persons of low- to moderate-income as defined in 24 CFR Part 5.

The U.S. Department of Housing and Urban Development (HUD) requires all entitlement communities receiving Community Development Block Grant (CDBG) funds, to prepare and submit a Consolidated Plan every five years to establish a unified, strategic vision for economic development, housing and community development actions. The Consolidated Plan encompasses the analysis of local community needs and coordinates appropriate responses to those needs and priorities. The City of Ashland has amended the Community Development Block Grant PY2020-2024 Consolidated Plan in order to make changes to the 2021 Action Plan.

All CDBG funds must meet one of the three National Objectives as defined in Federal regulations at 24 CFR 570.483:

- Benefiting low-and moderate-income families;
- Preventing or eliminating slum or blight; or
- Meeting other community development needs having a particular urgency because of existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Per the City's Citizen Participation Plan, the City is required to formally amend its approved Action Plan whenever a decision is made to propose a substantial change to the plan, either by:

- Carrying out an activity not previously described in the Action Plan;
- Canceling an activity previously described in the Action Plan
- Increasing or decreasing the amount to be expended on a particular activity from the amount stated in the Action Plan by more than 30 percent; or
- Substantially changing the purpose, scope, location, or beneficiary of an activity.

### **Summary of Citizen Participation 91.105, 91.115, 91.200(c), 91.300(c)**

As required by 24 CFR 91.105, the City of Ashland has adopted a Citizen participation Plan. A copy of the plan is available for review on the City Website: [www.ashlandky.gov](http://www.ashlandky.gov)

Consistent with CARES Act, this amendment waives any limit established on the issuance of funds to support public social services for any funds made available under the FY2019 and FY2020 Action Plan.

Additionally, the amendment adopts modified citizen participation procedures established by the CARES Act and additional HUD memos. In particular, the City will adopt a minimum 5-day comment period and the use of virtual hearings for PY2021 CDBG funds.

On May 14, 2021, the City of Ashland was notified the annual CDBG allocation was miscalculated by the Department of Housing & Urban Development. This substantial amendment provides the correct PY2021 funding of \$575,864 (an increase of \$8,362).

Copies of the draft PY2021 Annual Action Plan were available for review for 11 days starting June 11, 2021 at: Department of Community & Economic Development, 1700 Greenup Avenue; Ashland Commission on Human Rights; Ashland Transportation Center; and the City of Ashland website: [www.ashlandky.gov](http://www.ashlandky.gov).

A public hearing was conducted at the at Ashland City Building, Commission Chambers. 1700 Greenup Avenue, 3<sup>rd</sup> Floor on June 21, 2021 at 3:30pm. The hearing was available by teleconference for those who were not able to attend onsite.

All comments made during comment period or at hearing will be recorded in Appendix A.

On August 10, 2020, HUD released, "Notice of Program Rules, Waivers, and Alternative Requirements Under the CARES Act for Community Development Block Grant Program Coronavirus Response Grants, Fiscal Year 2019 and 2020 Community Development Block Grants, and Other Formula Programs". This notice provides for "program rules, statutory and regulatory waivers, and alternative requirements applicable to supplemental Community Development Block Grant (CDBG) funds are made available to prevent, prepare, and

respond to coronavirus.” The City of Ashland will utilize any and all flexibility rules, waivers and alternative requirements to allocate CDBG-CV and CDBG funds related to coronavirus pandemic projects and activities.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
26	Website	Non-targeted/ broad community	See Exhibit A	See Exhibit A	N/A	www.ashlandky.gov
27	Internet Outreach City of Ashland Facebook	Non-targeted/ broad community	See Exhibit A	See Exhibit A	N/A	N/A
28	Newspaper Public Notice June 11, 2021 June 14, 2021	Non-targeted/ broad community	See Exhibit A	See Exhibit A	N/A	N/A
29	Public Hearing 1700 Greenup Avenue 3 <sup>rd</sup> Floor Teleconference June 21, 2021	Non-targeted/ broad community	See Exhibit A	See Exhibit A	N/A	N/A
30	Commission Meeting June 24, 2021 Live stream on MyTown TV	Non-targeted/ broad community	See Exhibit A	See Exhibit A	N/A	N/A
31	Commission Meeting June 25, 2021 Livestream on MyTown TV	Non-targeted/ broad community	See Exhibit A	See Exhibit A	N/A	N/A

This Substantial Amendment states the following changes to the PY2021 Action Plan:

AP-15 Anticipated Resources 91.220 (c) (1,2)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Federal	Admin & Planning; Fair Housing; Affordable Housing; Infrastructure Improvements; Public Services	\$575,864	0	\$666,707	\$1,242,571	1,725,000	Expected amount remainder of Consolidated Plan assumes level funding for future years

Anticipated Resources was amended to correct the HUD misallocation. With an increase of \$8,362, total Program Year 2021 allocation is \$575,864. Anticipated carry over funds totaling \$666,707.

COVID19 funds were removed from the table and moved to PY2019 Action Plan.

HUD has developed procedures to minimize disruption to grantees and to minimize duplication of effort by grantees. Funding levels in this draft plan are estimated amounts. The plan will increase funding to match actual allocation amounts to be applied to projects within the plan without an additional comment period. Carry over funds may be allotted to current activities as needed without additional comment with Commission approval.

HUD has waived 24 CFR 570.200(h) to allow the effective date of the grantees FY2021 grant agreement to be the earlier of the program year start date or the date the Action Plan, with actual allocation amount) is received by HUD.

## AP20: Annual Goals & Objectives

### Goals Summary Information

8	General Administration	2020	2021	Non-Housing Community Development	POLLARD MILLS NEIGHBORHOOD EAST CENTRAL NEIGHBORHOOD CITY CENTRAL NEIGHBORHOOD Scattered Sites	General Administration	PYCDBG Funding: \$70,000.00 Prior Carry Over Funding: \$8,041.94	General Administration
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Addition of Goal 8: General Administration; per HUD recommendation.

Removed COVID19 funds from the table and moved to PY2019 Action Plan.

## Goal Descriptions

8	<b>Goal Name</b>	General Administration
	<b>Goal Description</b>	Payment of reasonable program administrative costs related to the planning and execution of community development activities (management, coordination, monitoring, and evaluation).

Addition of Goal 8: General Administration; HUD recommendation



### AP35: Projects 91.220(d)

During the Program Year 2020, the City of Ashland will allocate Community Development Block Grant Funds to projects that improve existing housing for low-and moderate- income (LMI) families through rehabilitation and energy efficiency improvements, infrastructure improvements, and services to improve the lives of Ashland residents. Funds will be allocated for case management and support services to households who are homeless or at risk of being homeless.

Additional Activities may be executed based on urgent need or to eliminate slum & blight.

#	Project Name
1	General Administration
2	Code Enforcement
3	Project Administration
4	<del>Ashland Community Kitchen-CV</del>
5	Ashland Senior Center
6	<del>CARes-CV</del>
7	<del>Hillcrest Bruce Mission-CV</del>
8	<del>Safe Harbor-CV</del>
9	<del>Shelter of Hope-CV</del>
10	Public Facilities/Infrastructure Improvements
11	Emergency/Energy Efficient Rehabilitation
12	Homeowner Rehabilitation
13	City of Ashland Public Service Projects
14	Salvation Army
15	<del>Ashland Independent Child Care-CV</del>
16	Clearance
17	Unity Center Food Program

Projects allocated with COVID19 funds were removed from the table and moved to PY2019 Action Plan.

### AP38: Project Summary Information

1	<b>Project Name</b>	General Administration
	<b>Target Area</b>	POLLARD MILLS NEIGHBORHOOD EAST CENTRAL NEIGHBORHOOD CITY CENTRAL NEIGHBORHOOD Scattered Sites City-wide
	<b>Goals Supported</b>	Public Facilities and Infrastructure Improvements Minimize or Prevent Homelessness Safe Adequate Affordable Housing Ensure Adequate and dependable public facilities Economic Opportunities for Minority Businesses
	<b>Needs Addressed</b>	Ensure adequate and safe infrastructure Homeless services
	<b>Funding</b>	PY2020 Funding: \$70,000; PY2019 \$8,041.94

Add General Administration as Priority and Goal. No change in CDBG funding. COVID19 funds were removed from the table and transferred to PY2019 Action Plan.

<b>4</b>	<b>Project Name</b>	Ashland Community Kitchen - CV Funding
	<b>Target Area</b>	City wide
	<b>Goals Supported</b>	Adequate Public Services
	<b>Needs Addressed</b>	Adequate Public Services
	<b>Funding</b>	COVID - CV Funding: \$20,000
	<b>Description</b>	<p><del>CDBG - CV: Reimbursement of kitchen staff salaries, utilities, liability insurance, workman's compensation, supplies for meal preparation and disbursement at the community kitchen.</del></p> <p><del>CDBG - CV funds must be used to prevent, prepare, and respond to the coronavirus epidemic. Funding is made available due to financial need, increased number of participants and decrease in private donations associated with the coronavirus.</del></p> <p><del>Local soup kitchen which prepares and serves hot nutritious meals. Meals throughout the week include breakfast, lunch and dinner.</del></p>

COVID19 project was removed from the PY2021 Action Plan and transferred to PY2019 Action Plan.

6	<b>Project Name</b>	CAReS CV Funding
	<b>Target Area</b>	City wide
	<b>Goals Supported</b>	Adequate Public Services
	<b>Needs Addressed</b>	Adequate Public Services
	<b>Funding</b>	COVID CV Funding: \$20,000
	<b>Description</b>	<p>CDBG CV funding will be used for operational expenses, including, but not limited to case management salaries, utilities, liability insurance, workman's compensation, and hygiene/cleaning supplies/food pantry.</p> <p>CDBG CV funds must be used to prevent, prepare, and respond to the coronavirus epidemic. Funding is made available due to financial need due to increased number of participants, decrease in private donations, and additional costs of service delivery associated with Coronavirus.</p> <p>CAReS is the entry Hub into the HMIS Homeless system and referral agency to supportive services. CAReS also verifies income and issue the Neighborhood Cards for all services at the Neighborhood.</p>

COVID19 project was removed from the PY2021 Action Plan and transferred to PY2019 Action Plan.

7	<b>Project Name</b>	Hillcrest Bruce Mission -CV Funding
	<b>Target Area</b>	POLLARD MILLS NEIGHBORHOOD
	<b>Goals Supported</b>	Adequate Public Services
	<b>Needs Addressed</b>	Adequate Public Services
	<b>Funding</b>	COVID -CV Funding: \$20,000
	<b>Description</b>	<p>CDBG -CV funding will be used for expenses including but not limited to utilities, liability insurance, workman's compensation insurance, and hygiene/cleaning supplies/food pantry.</p> <p>Hillcrest Bruce Mission provides numerous services such as a food pantry, childcare, employment services, medical needs, all for low and moderate income families.</p> <p>CDBG -CV funds must be used to prevent, prepare, and respond to the coronavirus epidemic. Funding is made available due to financial need due to increased number of participants, decrease in private donations, and additional costs of service delivery associated with Coronavirus.</p> <p>Provide food and household items (hygiene and cleaning supplies) to individuals and households in the LMI areas to raise awareness of how to protect themselves from the ongoing pandemic. If families chose to stay healthy by purchasing cleaning supplies, they would face possible homelessness by not paying rent. These LMI areas includes the public housing facilities of Hillcrest Apt., Bruce Apt., Gla Low Apts. and Ashland Terrace.</p>

COVID19 project was removed from the PY2021 Action Plan and transferred to PY2019 Action Plan.

11	<b>Project Name</b>	Public Facilities/Infrastructure Improvements
	<b>Target Area</b>	POLLARD MILLS NEIGHBORHOOD
	<b>Goals Supported</b>	Public Facilities and Infrastructure Improvements
	<b>Needs Addressed</b>	Ensure Adequate and safe infrastructure
	<b>Funding</b>	PY2020 Funding: \$257,657.76 \$257,727.76 Carry Over Funding: PY2017: \$87,311, PY2018: \$186,667; PY2019: \$279,671.91
	<b>Description</b>	Carry over project: funds to be utilized for infrastructure improvements including the reconstruction or installation of storm sewer drains, curbs, gutters, resurfacing of streets, and retaining wall.

Increased infrastructure by \$8,362; correction of HUD misallocation.

8	<b>Project Name</b>	Safe Harbor of Northeast Kentucky CV Funding
	<b>Target Area</b>	City-wide
	<b>Goals Supported</b>	Minimize or Prevent Homelessness
	<b>Needs Addressed</b>	Homeless Services
	<b>Funding</b>	COVID-CV Funding: \$14,200
	<b>Description</b>	<p>CDBG-CV: Reimbursement of utilities, workman's compensation insurance, liability insurance, supplies, and hygiene/cleaning supplies/food pantry for domestic violence shelter.</p> <p>CDBG-CV funds must be used to prevent, prepare, and respond to the coronavirus epidemic. Funding is made available due to financial need due to increased number of participants, decrease in private donations, and additional costs of service delivery associated with Coronavirus.</p> <p>Safe Harbor works to stop the cycle of violence and to help victims become survivors through the agency's holistic approach to services. The goal is to help each victim create an abuse free life plan and to move to self-sufficiency through such assistance as: medical/legal advocacy, counseling, financial empowerment classes, job/school mentoring and life skills.</p>

COVID19 project was removed from the PY2021 Action Plan and transferred to PY2019 Action Plan.

9	<b>Project Name</b>	Shelter of Hope CV Funding
	<b>Target Area</b>	City-wide
	<b>Goals Supported</b>	Minimize or Prevent Homelessness
	<b>Needs Addressed</b>	Homeless Services
	<b>Funding</b>	COVID CV Funding: \$5,000
	<b>Description</b>	<p><del>CDBG CV: Reimbursement of operating expenses, including but not limited to staff salaries, utilities, liability insurance, workman's compensation insurance and hygiene/cleaning supplies/ food pantry.</del></p> <p><del>CDBG CV funds must be used to prevent, prepare, and respond to the coronavirus epidemic. Funding is made available due to financial need, increased number of participants and decrease in private donations associated with the coronavirus.</del></p> <p>The Shelter of Hope provides temporary, emergency shelter and food for veterans, families, and individuals. Also available are transitional housing, case management, and permanent housing.</p>

COVID19 project was removed from the PY2021 Plan and transferred to PY2019 Action Plan.



15	<b>Project Name</b>	Ashland Independent Child Care
	<b>Target Area</b>	City Wide
	<b>Goals Supported</b>	Provide adequate public services
	<b>Needs Addressed</b>	Adequate Public Services
	<b>Funding</b>	COVID Funding: \$7,500
	<b>Description</b>	<p>Ashland Independent Day Care has a capacity of 68 children between the ages of 3-12 years of age. Current capacity due to the coronavirus restrictions is 45 children. Current enrollment is 54 children, but the center may not exceed capacity at any time. The center provides assistance to families with varied economic levels. 41% of attendees qualify for free/reduced lunch. 13% of children currently receive subsidy for childcare.</p> <p>Due to COVID restrictions, student/teacher quarantines, and reduced capacity maintaining sufficient staffing and capacity is difficult. This negatively effects revenues to pay staff salaries.</p> <p>This activity will fall under urgent need as the center serves families above the LMI income limit. It is a urgent need as it meets all necessary criteria.</p>

COVID19 project was removed from PY2021 Action Plan and transferred to PY2019 Action Plan.

## Consolidated Plan and Action Plan Public Contact Information

The City of Ashland delegates programmatic responsibilities for administration of the CDBG program to the Department of Community and Economic Development Department.

Lorraine Woolery  
Section 8 Voucher/Grant Coordinator  
1700 Greenup Avenue  
Suite 212  
Ashland, Kentucky 41101  
606-385-3317  
lwoolery@ashlandky.gov